

Cancellation/no show policy

Circumstances arise for all of us that may prevent you from keeping your appointment. We recognize this fact, but we respectfully request that you cancel your scheduled appointment by phone a minimum of 24 hours in advance. (Weekends and holidays are not included) that way the open slot can be filled by another patient needing an appointment. For medical or nutrition appointments, if you do not cancel by the deadline, you will be assessed a \$20.00 missed appointment fee. For a new patient visit, the fee is \$50.00. This fee is not covered by insurance carriers or Medicare and it will be your responsibility to pay. Our aim here is to open otherwise unused appointments for our patients, not to collect missed appointment fees. Occasionally, emergencies arise; they will certainly be taken into consideration. Please call the office and talk directly with the doctor if you feel your situation meets these criteria. Your cooperation and consideration are appreciated with this policy.

Signature \_\_\_\_\_

Date \_\_\_\_\_